

West Town Chicago Chamber of Commerce
West Town Special Service Area (SSA) Commissioner Meeting
Thursday, December 2, 2016 at 12:00 p.m.
1819 W Chicago Ave., Chicago, IL 60622

Minutes

Present: Commissioners: Michael VanDam (Vice-Chair), Scott Floersheimer (Secretary), Sara Dulkan, Walter Tun, Steven Tobiason

SSA Program Director – Kace Wakem

WTCC Communications & Outreach Director – Kate McKenna

Public Forum / Guests: Chad Tepley

Not Present: Stel Valavanis (Chair), Sarah McGinnis (Treasurer), Chris Hunt, Amy Laria

- **Call to Order:** Michael VanDam called the meeting to order at 12:18 p.m.
- **Minutes from SSA Commission Meeting on November 3, 2016.**
 - ***Scott Floersheimer motioned to approve 11/3/16 minutes. Sara Dulkan seconded this motion and it was approved unanimously.**
- **Financial Report:**
 - 2016 P&L Statement, Balance Sheet and YTD Budget distributed and reviewed
 - * **Steven Tobiason to approve the P&L, Balance Sheet and YTD Budget. Scott Floersheimer seconded this motion and it was approved unanimously.**
 - Quarter 3 Reports, due to City.
 - * **Sara Dulkan to approve the Q3 Reports. Scott Floersheimer seconded this motion and it was approved unanimously.**
- **Rebate / Grant Updates:**
 - a. **Façade Rebate Applications:**
 - 1604 W. Chicago Avenue – in process.
 - 820 N. Ashland Ave – ETA on finishing in 3 weeks.
 - 835 N. Ashland Ave – in process.
 - 1532 W. Chicago Ave – Storefront installed. ETA on finishing in early 2017
 - 1725 W. Chicago Ave – Finished. Waiting on invoice and before and after photos.
 - b. **Security Rebate Applications:**
 - 835 W. Chicago Ave – In process.
 - 2320 W. Chicago Ave – Needs \$500 grant to help pay for digital DVR upgrade, along with upgrade of entire system.
 - * **Sara Dulkan to approve the Q3 Reports. Scott Floersheimer seconded this motion and it was approved unanimously.**
 - c. **Public Art Grant Applications:**
 - Artist: Jim Bachor: working with artist to find potholes, will start search after winter season. Season too cold to install.

- Library Scaffolding: Vanessa Beck finished ribbon project at Library. Check cut.
- Library: Library approved artist Sick Fischer. Application reviewed, \$3,000 requested for project.

*** Steven Tobiason to approve the Library mural for \$3,000. Walter Tun seconded this motion and it was approved unanimously.**

- Hotel Chicago: working with Hotel on round two of submissions.
- Façade Mural: 1741 W. Chicago Ave entire façade (above storefront) to be painted by artist EELCO. In process.

- **Marketing / Beautification / Safety:**

- RainReady: wants SSA to fund pilot program for commercial and mixed-use buildings. Commission discussed, decided to table and forward to Master Plan process for more research and program recommendations.
- Banners: CEG quote for banner installation in Spring of 2017

*** Walter Tun to approve the CEG banner bid for \$25,095. Scott Floersheimer seconded this motion and it was approved unanimously.**

- Discover West Town Mobile App: updates in process. Kate and Kace working on project.
- Master Plan: On to part two, Synthesize. Scheduling meeting for steering committee.
- Bike Friendly Business District: Waiting for EcoCounter to be installed.
- 2017 Meeting Date and Time: Vote for meeting day and time next year. Continue first Thursday of every month at noon, no meeting in January.

- ***Walter Tun moved to approve the 2017 meeting dates and times. Sara Dulkan seconded this motion at it was approved unanimously.**

- **Old Business:**
- **New Business:**
- **Public Forum:**
- **Adjournment**

***Steven Tobiason moved to adjourn meeting at 1:18pm. Sara Dulkan seconded this motion at it was approved unanimously.**

Next SSA Commission Meeting Date: Thursday, February 2nd, 2017