

West Town Chicago Chamber of Commerce
West Town Special Service Area (SSA) Commissioner Meeting
Thursday, June 2, 2016 at 12:00 p.m.
1819 W Chicago Ave., Chicago, IL 60622

Minutes

Present: Commissioners: Stel Valavanis (Chair), Michael VanDam (Vice-Chair), Sarah McGinnis (Treasurer), Chris Hunt, Sara Dulkan

SSA Program Director – Kace Wakem

WTCC Communications & Outreach Director – Kate McKenna

Public Forum / Guests: none

Not Present: Scott Floersheimer(Secretary), Amy Laria, Walter Tun, & Steven Tobiason

I. Call to Order: Stel Valavanis called the meeting to order at 12:06 p.m.

II. Minutes from SSA Commission Meeting on May 5, 2016.

***Michael VanDam motioned to approve 5/5/16 minutes. Sarah McGinnis seconded this motion and it was approved unanimously.**

III. Financial Report:

- 2016 P&L Statement, Balance Sheet and YTD Budget distributed and reviewed

*** Chris Hunt motioned to approve the P&L, Balance Sheet and YTD Budget. Chris Hunt seconded this motion and it was approved unanimously.**

- Reviewed Draft 2017 budget, to be sent to DPD for review next.

*** Michael VanDam motioned to approve the draft 2017 budget. Chris Hunt seconded this motion and it was approved unanimously.**

IV. Rebate / Grant Updates:

a. Façade Rebate Applications: Add into application something along the lines of “The SSA Commission reserves the right to deny any Façade Rebate Application for any reason.” Bring to next meeting for approval.

- 1604 W. Chicago Avenue – waiting to paint boards
- 1843 W. Chicago Ave – Frank got back, updating bids and scheduling contractors. Told him he needed to have updated bids and timeline turned in before next meeting or the rebate approval would be canceled.
- 2333 W. Chicago Ave – Miswak Dentistry finished, receipts and after photos turned in, will send out rebate check next week.
- 820 N. Ashland Ave – in process, no updates.
- 835 N. Ashland Ave – Montessori Magpie, resubmission. Updated contractor itemized statements including updated windows, metal fittings around windows and building, re-doing grey paneling, painting tagged brick on side of building, and putting up signage. Approved for maximum \$15,000 rebate.

*** Sarah McGinnis motioned to approve the \$15,000 for Montessori Magpie Façade Rebate Application. Chris Hunt seconded this motion and it was approved unanimously.**

b. Public Art Grant Applications: Add documentation price and operating budget disclosure for any organizations over \$50,000. Also add section to application to add price for documenting the approved piece. Add \$200 payout to artists that paint murals to board-up sites.

- Artist: Lauren Asta, Curated by Chicago Truborn, Location: 1602 W. Chicago Ave. Application approved for \$2,131 with a \$250 materials stipend (included in total grant amount approval). Applicant came back, had to rent scissor lift for unexpected reasons due to appliances on roof restricting ladder access. Lift amount of \$826.13 approved into total payout.

*** Michael Vandam motioned to approve the additional grant money of \$826.13 for Lauren Asta. Sarah McGinnis seconded this motion and it was approved unanimously.**

- Monique Meloche Gallery, Curating “Off the Wall”, Artist: Lakwena Maciver. Location: bus benches throughout SSA. Waiting for resubmission.
- The Mission, Curating window piece, Location: 1431 W. Chicago Ave, Artist: Cole Pierce. Submitted denial letter to SSA Commission and they approved. Will send out next week.
- Artist, Jim Bachor, pothole art, mosaics. Application approved. Would like to request artists to do 4 potholes for \$2,000. If not, original application amount of \$688 approved.

*** Chris Hunt motioned to approve the grant money of \$688 for Jim Bachor for one pothole, but would suggest doing 4 potholes for \$2,000. Sara Dulkan seconded this motion and it was approved unanimously.**

- Chicago Truborn Gallery, Curating Artists: The Lie & Lucx. Location: 1700 W. Chicago Ave. Artists will do a mural on the entire wall. Application approved for \$4,945.

*** Sarah McGinnis motioned to approve the grant money of \$4,945 for The Lie / Lucx. Michael VanDam seconded this motion and it was approved unanimously.**

- Chicago Truborn Gallery, Curating Artist: Ryan Lape (StukOne). Location: TBD. Application tabled till wall could be found and materials price & costs could be updated.

c. Security Rebate Applications:

- 835 W. Chicago Ave – Montessori Magpie. In process.

V. Marketing / Beautification / Safety:

- Discover West Town Mobile App – in process
- Master Plan: Interns Started. Update on project discussed and reviewed.

VI. Old Business:

VII. New Business:

- Bike Friendly Business District: having a table at the bike to work week rally, working with Active Trans and partnering with Ancien Cycles, located in the SSA.
- Suggested creating a rebate program brochure or postcard to send out to SSA Businesses.

VIII. Public Forum:

IX. Adjournment

***Sarah McGinnis moved to adjourn meeting at 1:46pm. Michael VanDam seconded this motion at it was approved unanimously.**

Next SSA Commission Meeting Date: Thursday, July 7th, 2016