

West Town Chicago Chamber of Commerce
West Town Special Service Area (SSA) Commissioner Meeting
Thursday, March 2, 2017 at 12:00 p.m.
1819 W Chicago Ave., Chicago, IL 60622

Minutes

Present: Commissioners: Michael VanDam (Chair), Peter Gariepy (Treasurer), Steven Tobiason (Secretary), Scott Floersheimer, Adam Williams, Amy Laria, Sara Dulkan

SSA Program Director – Kace Wakem

WTCC Communications & Outreach Director – Kate McKenna

Public Forum / Guests: None

Not Present: Chris Hunt (Vice-Chair), Chad Tepley

- **Call to Order:** Michael VanDam called the meeting to order at 12:10 p.m.
- **Minutes from SSA Commission Meeting on February 2, 2017.**
 - ***Amy Laria motioned to approve 2/2/17 minutes. Peter Gariepy seconded this motion and it was approved unanimously.**
- **Financial Report:**
 - 2016 & 2017 P&L Statement, Balance Sheet and YTD Budget distributed and reviewed
 - Budget Modification for 2016:
 1. \$2,500 from section 6.00 transferred to section 7.00
 2. \$2,550 from section 5.00 transferred to section 7.00
- * **Steven Tobiason motioned to approve the 2016 & 2017 P&L, Balance Sheet and YTD Budget, along with the 2016 budget modification. Adam Williams seconded this motion and it was approved unanimously.**
 - Q4 Report discussed and approved. Zipped file requested to be sent to all commissioners.
- * **Peter Gariepy motioned to approve the 2016 Quarter 4 Report. Amy Laria seconded this motion and it was approved unanimously.**
- **Rebate / Grant Updates:**
 - a. **Façade Rebate Applications:**
 - Security Grant application reviewed. Security grant increased to \$1,500 for new systems, \$500 for updated systems.
 - * **Peter Gariepy motioned to approve the updated Security Grant Application. Amy Laria seconded this motion and it was approved unanimously.**
 - 965 W. Chicago Ave – Received a federal grant to be used for salaries only, nothing on the structure of the building. Revisited application for \$15,000 rebate.
 - * **Steven Tobiason motioned to approve the Façade Rebate Application for 965 W. Chicago Ave for \$15,000. Scott Floersheimer seconded this motion and it was approved unanimously.**
 - 1604 W. Chicago Avenue – End of April anticipated construction finalization. Restaurant/ Bar announced, will be called BEATNIK.

- 835 N. Ashland Ave – in process. Needs extension due to DCFS being underfunded due to IL budget impasse. Will move forward after “official open”. Application extension accepted.
- 1532 W. Chicago Ave – Storefront installed. Project should be finished Feb. 2017. Waiting for paid invoices and after photos.

b. Security Rebate Applications:

- 835 W. Chicago Ave – Installed system. Doesn't currently have outside forward facing camera. If camera installed outside facing sidewalk is installed, application will be awarded for a full \$1,500 grant, instead of the original approved \$500. Requesting proof of outside facing camera installed for grant amount to be distributed.

*** Amy Laria motioned to approve the grant amount increase to \$1,500 for 835 N. Ashland. Sara Dulkan seconded this motion and it was approved. Peter Gariepy recued himself due to conflict of interest.**

c. Public Art Grant Applications:

- Artist: Jim Bachor: working with artist to find potholes, will start search after winter season.
- Library Scaffolding: Vanessa Beck finished ribbon project at Library. Still Installed.
- Library: Sick Fisher mural, currently working on permitting process.
- Façade Mural: 1741 W. Chicago Ave entire façade (above storefront) to be painted by artist EELCO. In process.

• Marketing / Beautification / Safety / Other:

- People Spot: WTCC and SSA to partner with Annex and Hoosier Mama Pie Company to install People Spot outside of the Annex. Our responsibilities would be to cover insurance, permitting, and cleaning (through Cleanslate) of the spot. Annex will be in charge of storage during the colder months. Hoosier Mama will be in charge of maintaining landscaping and keeping the area tidy.

Project discussed. Approved pending on cost of insurance. Not liking the CTA seating, and would like more seating options.

*** Amy Laria motioned to approve the People Spot depending on the cost of insurance. Adam Williams seconded this motion and it was approved unanimously.**

- Safety: Reviewed submissions from Michael Bueltmann with suggestion for wireless camera. Suggestion determined to not benefit community as a whole due to only motion activated recording, and subscription based recording. SSA can't enforce subscriptions to continue year after year. Live monitoring of community offers no benefit to security coverage of SSA.

*** Amy Laria motioned to reject the wireless security camera suggestion. Peter Gariepy seconded this motion and it was approved unanimously.**

- Discover West Town Mobile App: Almost finished. Working on final issues with Comrade Web Agency.
- Master Plan: On to part three, Assess. On to 3rd steering committee meeting to assess proposals to determine feasibility and impact. Determined that Complete

Streets is possible, but no money for sidewalk expansion. Will be working on smaller project to enhance pedestrian and bike safety in the district.

- Master Plan Execution Internship: Team will interview for intern on 3/17/17. Should have intern picked out by next meeting.
- Bike Friendly Business District: Waiting for EcoCounter to be installed, estimated installation date is April 2017. Kate and Vanessa to re-work bike district plan.

- **Old Business:**
- **New Business:** Can Commissioners be reimbursed for parking for downtown commissioner training? Yes. Please submit receipts to Kace for reimbursement.
- **Public Forum:**
- **Adjournment**

***Amy Laria moved to adjourn meeting at 1:15pm. Scott Floersheimer seconded this motion at it was approved unanimously.**

Next SSA Commission Meeting Date: Thursday, April 6th, 2017