

West Town Chicago Chamber of Commerce
West Town Special Service Area (SSA) Commissioner Meeting
Thursday, September 6, 2018 at 12:00 p.m.
1819 W Chicago Ave., Chicago, IL 60622

Minutes

Present: Commissioners: Michael VanDam (Chair), Amy Laria (Vice-Chair), Chris Hunt, Jenny Rossignuolo, Sara Dulkan, Adam Williams,

SSA Program Director – Kace Wakem

Membership Director – Sara Bemer

Public Forum / Guests: None

Not Present: Steven Tobiason (Secretary), Peter Gariepy (Treasurer), Chad Tepley

- **Call to Order:** Michael VanDam called the meeting to order at 12:06 p.m.
- **Minutes from SSA Commission Meeting on August 2, 2018.**
 - Edit minutes to show Jenny Rossignuolo was not at the August 2nd, 2018 meeting. Minutes approved once changes have been made.

***Chris Hunt motioned to approve 8/2/18 minutes after edits made. Sara Dulkan seconded this motion and it was approved unanimously.**

- **Financial Report:**

- 2018 P&L Statement, Balance Sheet and YTD Budget distributed and reviewed.

***Amy Laria motioned to approve 2018 Financial Statements. Chris Hunt seconded this motion and it was approved unanimously.**

- **Contracts:**

- **Snowplowing** – Contract to go out for bid again with 2 inches still being the plowing threshold.

- **Rebate / Grant Updates:**

- **Façade Rebate Applications:**

- 1726 W. Chicago Ave, Eye Want – In Process. Still waiting for eyeball art installation
 - 1431 W. Chicago Ave, Candice Cusic Photography – Waiting for signage
 - 2117 W. Chicago Ave, Residential Property – in progress
 - 1656 W. Chicago Ave, Ciao Chicago – in progress
 - 1601 W. Chicago Ave, REACH Fieldhouse – 5-6 weeks till install
 - 1102 N. Ashland Ave, Boneyard Chicago – Façade updates cost \$16,500, signage updates cost \$4,212.48, total costs are \$20,712.48. Looking for \$10,356.24 rebate.

***Sara Dulkan motioned to approve the project at 1102 N. Ashland for \$10,356.24. Amy Laria seconded this motion and it was approved unanimously.**

- 1463 W. Chicago Ave, ARC Gallery – Initial application has been approved, extra construction had to be done after front was opened up and wall had to be rebuilt for an additional \$3,800, which brings the total project to \$23,205.47 for a rebate amount of \$11,602.74.

***Adam Williams motioned to approve the project addition at 1463 W. Chicago Ave for a total of \$11,602.74 for final rebate. Chris Hunt seconded this motion and it was approved unanimously.**

- **Security Rebate Applications:**
 - No Applications
- **Public Art Grant Applications:**
 - 701 N. Damen Ave – They got quotes from two different artists for two different murals on their building
 - Tracee Badway for \$5,635
 - Antonio Benique for \$20,437.50
 - SSA Commission needs to see sketches before anything is 100% approved and would approve \$10,000 for both projects.

***Chris Hunt motioned to approve the project at 701 N. Damen Ave for an amount of \$10,000 to cover the entirety of both projects, with a sketch approval needed before the project starts. Adam Williams seconded this motion and it was approved unanimously.**

- Gallery: Monique Meloche Gallery – Never heard back on project.
- Artist: Margot Harrington – Needs wall, has fundraised \$1,300 for project
- **Marketing / Beautification / Safety / Other:**
 - **Street Cleaning:** ongoing, no updates
 - **Banners & Holiday Decorations:** No updates
 - **Landscaping:** Mulching in September
 - **Discover West Town Mobile App:** Framework improvement tabled to till November. Cost of the server has increased due to app test mainframe creation. New costs doubled, now \$100 per month for whole year.

***Chris Hunt motioned to approve the \$50 increase for server cost to \$100 per month. Adam Williams seconded this motion and it was approved unanimously.**

- **Master Plan:** No current updates
- **People Spot:** Tabled
- **Bike Racks:** Tabled
- **Bike Friendly Business District:** TBD
- **West Town GIS MaP:** 2nd phase in process
- **Neighborhood Updates:** Art Walk map is going to the printer, Halloween Trick or Treating application will be released within the next week or two, Winterfest applications will be released by the end of the month; Chicago Ave water main construction has been finished, per Alderman Hopkin's office.
- **Old Business:**
- **New Business:** None
- **Public Forum:**
- **Adjournment**

***Sara Dulkan moved to adjourn meeting at 1:21 pm. Adam Williams seconded this motion at it was approved unanimously.**

Next SSA Commission Meeting Date: Thursday, November 1, 2018