

West Town Chicago Chamber of Commerce
Special Service Area (SSA) #29 Commissioner Meeting
Thursday, January 7, 2016 at 12:00 p.m.
1819 W Chicago Ave., Chicago, IL 60622

Minutes

Present: Commissioners: Sarah McGinnis (Treasurer), Scott Floersheimer, Chris Hunt, Michael VanDam & Amy Laria, Sara Dulkan & Steven Tobiason
SSA Program Director – Kace Wakem
WTCC Communications & Outreach Director – Kate McKenna
Public Forum / Guests: None
Not Present: Stel Valavanis (Chair), Walter Tun

I. Call to Order: Sarah McGinnis called the meeting to order at 12:23 p.m.

II. Minutes from SSA Commission Meeting on December 3, 2015

***Michael VanDam motioned to approve 12/3/15 minutes. Chris Hunt seconded this motion and it was approved unanimously.**

III. Financial Report: 2015 & 2016 P&L Statements were distributed, and reviewed.

- Discussed & reviewed carry-over
- Budget movements: \$502 from 2.11 to 4.09
- Budget year not closed, still paying bills. Will not know final carry over number till Audit is finished in April.
- Discussed snowplowing line item – given permission to salt or plow if area needs it (outside of contracted obligations)

*** Chris Hunt motioned to approve the reports and all money movements. Scott Floersheimer seconded this motion and it was approved unanimously.**

IV. 2016 SSA Officers:

- Chair – Stel Valavanis
- Vice-Chair – Michael VanDam
- Treasurer – Sarah McGinnis
- Secretary – Scott Floersheimer

*** Michael VanDam motioned to approve the officers. Sarah McGinnis seconded this motion and it was approved unanimously.**

V. Façade Rebate Projects:

- 1427 W. Chicago – Cruz-Sojka Funeral Home – sending final photos
- 1604 W. Chicago – Mecca Fashion Building – 1st on call list for updates.
- 1843 W. Chicago Ave – still proceeding with work, looking for tenant.
- 1641 W. Chicago Ave – Potential Café Bacci

VI. Marketing / Beautification / Safety:

- Bike Friendly – Will sponsor One Earth Film Festival: Bike vs Car on March 6, 2016 for \$500. Frontier to be the host venue. More details to come.
- Public Arts – updated public arts grant application. Recommended an “up to \$1,000 grant, unless otherwise voted on” by SSA Commission. Grant to function a

lot like Façade Rebate grant. Offer to help cover material costs up front with a reimbursement of up to \$250.

- Safety – recommended an application and rebate program function much like the Façade Rebate program. Need to update application and submit draft to Commission in February. Since OEMC is only in “disaster setting”, it shouldn’t be required. Recommendation is 50% cost of equipment and installation up to \$500.

VII. Old Business:

- OMA requirements reviewed and will be re-sent to SSA Commissioners. Figure out login & password situation and send instructions.
- Welcome new SSA Commissioners Sara Dulkan from Chicago Truborn and Steven Tobiason from Epic Spices
- Confirmed 2016 SSA Commission meeting dates and times.

VIII. New Business:

IX. Adjournment

***Chris Hunt moved to adjourn meeting at 1:30pm. Amy Laria seconded this motion at it was approved unanimously.**

Next SSA Commission Meeting Date: Thursday, February 4th, 2016