

West Town Chicago Chamber of Commerce
West Town Special Service Area (SSA) Commissioner Meeting
Thursday, July 7, 2016 at 12:00 p.m.
1819 W Chicago Ave., Chicago, IL 60622

Minutes

Present: Commissioners: Stel Valavanis (Chair), Michael VanDam (Vice-Chair), Sara Dulkan, Amy Laria, Walter Tun, & Steven Tobiason

SSA Program Director – Kace Wakem

WTCC Communications & Outreach Director – Kate McKenna

Public Forum / Guests: none

Not Present: Scott Floersheimer(Secretary), Sarah McGinnis (Treasurer), Chris Hunt

I. Call to Order: Stel Valavanis called the meeting to order at 12:12 p.m.

II. Minutes from SSA Commission Meeting on June 2, 2016.

***Michael VanDam motioned to approve 6/2/16 minutes. Steven Tobiason seconded this motion and it was approved unanimously.**

III. Financial Report:

- 2016 P&L Statement, Balance Sheet and YTD Budget distributed and reviewed

*** Steven Tobiason motioned to approve the P&L, Balance Sheet and YTD Budget. Amy Laria seconded this motion and it was approved unanimously.**

- Reviewed Final 2017 budget and West Town Chamber of Commerce as the Sole Service Provider.

*** Michael VanDam motioned to approve the final 2017 budget and the West Town Chamber of Commerce as the Sole Service Provider. Amy Laria seconded this motion and it was approved unanimously.**

IV. Rebate / Grant Updates:

a. Façade Rebate Applications: Add into application something along the lines of “The SSA Commission reserves the right to deny any Façade Rebate Application for any reason.” Bring to next meeting for approval.

- 1604 W. Chicago Avenue – construction moving along.
- 1843 W. Chicago Ave – formally cancel application.

*** Steven Tobiason motioned to formally cancel the façade rebate application for 1843 W. Chicago Ave. Amy Laria seconded this motion and it was approved unanimously.**

- 820 N. Ashland Ave – in process, no updates.
- 835 N. Ashland Ave – in process, no updates.

b. Public Art Grant Applications: Add documentation price and operating budget disclosure for any organizations over \$50,000. Also add section to application to add price for documenting the approved piece. Add \$200 payout to artists that paint murals to board-up sites.

- Artist: Jim Bachor: connected with artist. He is going on vacation, will need to create pieces in his studio and will install after spots are picked. Will coordinate with Kace and Kate.

- Chicago Truborn Gallery, Curating Artists: The Lie & Lucx. Location: 1700 W. Chicago Ave. Mural complete and payment made.
- Chicago Truborn Gallery, Curating Artist: Ryan Lape (StukOne). Location: TBD. Application tabled till wall could be found and materials price & costs could be updated.
- West Town Chamber – Rain Works Temporary Sidewalk Art Program Proposal: Requested “rain works” materials. SSA Commissioners suggested creating a once sheet application for artists to submit stencil sketches and locations, and can ‘check out’ rainworks materials.

*** Amy Laria motioned to approve up to \$500 purchase of rain works materials at a time for programming. Sara McGinnis seconded this motion and it was approved unanimously.**

c. Security Rebate Applications:

- 835 W. Chicago Ave – Montessori Magpie. In process.

V. Marketing / Beautification / Safety:

- Discover West Town Mobile App – in process
- Banners: Proposal from Selfreliance to use switch out banners for anniversary celebration. Commissioner request to deliver our banners to CEG for safe keeping, and pick up when ready to re-install. This project was approved because it was a community related, programmed and paid for by a non-profit, was no expense to the SSA, and the non-profit was supported by and a current sponsor of the SSA banners.
- Master Plan: Community meetings scheduled. Distributed postcard and request all commissioners to attend.

VI. Old Business:

VII. New Business:

- Packaged goods liquor moratorium from Wood to Ashland was lifted.

VIII. Public Forum:

IX. Adjournment

***Amy Laria moved to adjourn meeting at 1:18pm. Sara Dulkan seconded this motion at it was approved unanimously.**

Next SSA Commission Meeting Date: Thursday, August 4th, 2016