

West Town Chicago Chamber of Commerce
West Town Special Service Area (SSA) Commissioner Meeting
Thursday, November 2, 2017 at 12:00 p.m.
1819 W Chicago Ave., Chicago, IL 60622

Minutes

Present: Commissioners: Michael VanDam (Chair), Chris Hunt (Vice-Chair), Peter Gariepy (Treasurer), Steven Tobiason (Secretary), Adam Williams, Sara Dulkan

SSA Program Director – Kace Wakem

Public Forum / Guests: Erik Grossnickle, Bartlett Tree Service

Not Present: Chad Tepley, Amy Laria

- **Call to Order:** Michael VanDam called the meeting to order at 12:06 p.m.
- **Minutes from SSA Commission Meeting on October 5, 2017.**
 - *Sara Dulkan motioned to approve 10/5/17 minutes. Chris Hunt seconded this motion and it was approved unanimously.
- **Minutes from SSA Commission Meeting on October 17, 2017.**
 - *Steven Tobiason motioned to approve 10/17/17 minutes. Sara Dulkan seconded this motion and it was approved unanimously.
- **Financial Report:**
 - 2017 P&L Statement, Balance Sheet and YTD Budget distributed and reviewed.
 - *Peter Gariepy motioned to approve the 2017 P&L, Balance Sheet and YTD Budget. Adam Williams seconded this motion and it was approved unanimously.
- **Urban Forest Contract Discussion:**
 - Erik Grossnickle discussed what our 3 year urban forest contract covers, which services are executed and how they are executed. Commissioners discussed improving measurable goals and transparency of services provided. Tracking services more closely. Also discussed efficiency of services, can we improve the stripped parking days where people don't park when the area is stripped, and can we enforce the stripped parking.
- **Rebate / Grant Updates:**
 - a. **Façade Rebate Applications:**
 - 701 N. Damen Ave – In process.
 - 1726 W. Chicago Ave – In Process. Still waiting on permits.
 - b. **Security Rebate Applications:**
 - **Discussion:** Constituent requested that bars be added as an item on the Security Rebate App, commissioners discussed and decided to not add them. Look into anti-smash film for glass for pricing, effectiveness, and do we want to add it to the grant app. Will it keep acid etching from happening as well?
 - 701 N. Damen Ave –In process.
 - c. **Public Art Grant Applications:**

- **Discussion:** Forbidden Root requested possible funding for a large mural inside their establishment. SSA Commission discussed this was out of the scope of the Public Arts Grant, and they didn't want to expand the program to fund murals inside of businesses.
- Artist: Lauren Asta – 1913 W. Chicago Ave, School of Rock – Finished & Paid
- Artist: Jim Bachor – 2 pot holes finished – Finished & Paid.
- Artist: Adam Fujita – Chicago & Lessing – Finished & Paid.
- Artist: DENIAL – Chicago & Lessing – Finished & Paid
- Artist: Alice Pasquini – Chicago & Lessing – Finished & Paid.
- **Marketing / Beautification / Safety / Other:**
 - **Banners & Holiday Decorations:** CEG to install holiday decorations starting this week. Will be up before Thanksgiving.
 - **People Spot:** Committee working on project, meeting Nov. 8th.
 - **Discover West Town Mobile App:** Finalization has been pushed back. Request updated ETA from developers.
 - **Master Plan:** Book being printed. Reviewing in house before final print. Commission reviewed proof.
 - **Bike Friendly Business District:** Halloween Bike & Brew event not a huge success due to weather. Will use Backpacks at next event.
 - **Bike Racks:** Marketing Committee to meet before Commission meeting to discuss bike racks. Need to schedule.
- **Old Business:** None
- **New Business:** None
- **Public Forum:** None
- **Adjournment**

***Chris Hunt moved to adjourn meeting at 1:09 pm. Adam Williams seconded this motion at it was approved unanimously.**

Next SSA Commission Meeting Date: Thursday, December 7th, 2017