

West Town Chicago Chamber of Commerce
West Town Special Service Area (SSA) Commissioner Meeting
Thursday, March 3, 2016 at 12:00 p.m.
1819 W Chicago Ave., Chicago, IL 60622

Minutes

Present: Commissioners: Michael VanDam (Vice-Chair), Sarah McGinnis (Treasurer), Chris Hunt, & Amy Laria, Sara Dulkan & Steven Tobiason

SSA Program Director – Kace Wakem

WTCC Communications & Outreach Director – Kate McKenna

Public Forum / Guests: Lola Wright (Bohdi Spiritual Center), Kevin Janke (Rendex Design)

Not Present: Stel Valavanis (Chair), Scott Floersheimer (Secretary), Walter Tun

I. Call to Order: Michael VanDam called the meeting to order at 12:07 p.m.

II. Minutes from SSA Commission Meeting on February 4, 2016

***Sarah McGinnis motioned to approve 2/4/16 minutes. Chris Hunt seconded this motion and it was approved unanimously.**

III. Financial Report: 2016 P&L Statement & Balance Sheet was distributed and reviewed.

- 2015 Finalized budget for Audit was distributed
- 2016 budget worksheet was distributed and reviewed
- 2015 Audit will be presented at April SSA Commission meeting

*** Amy Laria motioned to approve all the financials. Sara Dulkan seconded this motion and it was approved unanimously.**

IV. ByLaws Update:

- SSA number (SSA29-2014) updated throughout document
- Updated Members, #2, section 3.0. SSA Commissioner eligibility for all SSA programs. SSA Commissioner must rescind vote when applying for SSA funded programming.

V. Façade Rebate Projects:

- 1427 W. Chicago – Cruz-Sojka Funeral Home – Done, check cut.
- 1604 W. Chicago – Mecca Fashion Building – Gourmet Spanish café. Construction soon, will apply for incidental liquor license.
- 1843 W. Chicago Ave – tenant found, stiletto dance studios. Called and left message for building owner for update on project.
- 2333 W. Chicago Ave – Miswak Dentistry. New application for signage for \$6,700 total, \$3,350 possible rebate.

*** Sara Dulkan motioned to approve a rebate amount of up to \$3,350 to Miswak Dentistry. Steven Tobiason seconded this motion and it was approved unanimously.**

- 835 N. Ashland Ave - Montessori Magpie – waiting on update for complete application

VI. Marketing / Beautification / Safety:

- Marketing Committee meeting on Wednesday, 3/16/16 at noon. Sarah McGinnis, Chris Hunt and Michael VanDam volunteered to attend

- Bike Friendly – Sponsoring One Earth Film Festival: Bike vs Car on March 6, 2016 at 3:30 at Frontier. Follow up panel discussion with Bike transportation professionals on March 21st at Wolcott School. CDOT, Active Transportation Alliance and UIC have all confirmed to be on the panel.
- Public Arts – discussed upcoming potential projects with Monique Meloche Gallery and Mission Gallery. They are working on their applications.
 1. Discussed review and approval process. If application is less than a \$1,000 grant, it can be approved by Public Art Committee, and over \$1,000 needs to be reviewed by Public Art Committee and approved by SSA Commission.
- Safety – tabled. Application to be reviewed via email and voted upon at next meeting.
- Master Plan Internship Search – discussed doing interviews at UIC for a planning student to help create our master plan. Discussion about being concerned that a student might not be as experienced and should we still be open to hiring a consultant, and/or accessing a consultant during the process for things the student cannot do.

VII. Old Business:

- All OMA requirements have been fulfilled by current SSA Commissioners.

VIII. New Business:

- Pin Curls Salon will be moving to Lakeview

IX. Public Forum:

- Introduction of Lola Wright from Bohdi Spiritual Center , new WTCC member
- Introduction of Kevin Janke from Rendex Design, new WTCC member

X. Adjournment

***Amy Laria moved to adjourn meeting at 1:07pm. Sara Dulkan seconded this motion at it was approved unanimously.**

Next SSA Commission Meeting Date: Thursday, April 7, 2016