

**West Town Chicago Chamber of Commerce**  
West Town Special Service Area (SSA) Commissioner Meeting  
Thursday, August 4, 2016 at 12:00 p.m.  
1819 W Chicago Ave., Chicago, IL 60622

**Minutes**

**Present:** Commissioners: Sarah McGinnis (Treasurer), Chris Hunt, Sara Dulkan, Amy Laria, Walter Tun, & Steven Tobiason

**SSA Program Director** – Kace Wakem

**WTCC Communications & Outreach Director** – Kate McKenna (not present)

**Public Forum / Guests:** none

**Not Present:** Stel Valavanis (Chair), Scott Floersheimer (Secretary), Michael VanDam (Vice-Chair)

**I. Call to Order:** Sarah McGinnis called the meeting to order at 12:06 p.m.

**II. Minutes from SSA Commission Meeting on July 7, 2016.**

**\*Chris Hunt motioned to approve 7/7/16 minutes. Amy Laria seconded this motion and it was approved unanimously.**

**III. Financial Report:**

- 2016 P&L Statement, Balance Sheet and YTD Budget distributed and reviewed

**\* Walter Tun motioned to approve the P&L, Balance Sheet and YTD Budget. Chris Hunt seconded this motion and it was approved unanimously.**

- A second mulching was recommended by Arborist. Money not available in landscaping line item, money recommended to be transferred from another line item at a later date.

**\* Walter Tun motioned to approve the second mulching service. Steven Tobiason seconded this motion and it was approved unanimously.**

**IV. Rebate / Grant Updates:**

**a. Façade Rebate Applications:** Addition to application “The SSA Commission reserves the right to deny any Façade Rebate Application for any reason.”

**\* Amy Laria motioned to approve the addition to the Façade Rebate Application. Steven Tobiason seconded this motion and it was approved unanimously.**

- 1604 W. Chicago Avenue – in process.
- 1843 W. Chicago Ave – has been formally canceled
- 820 N. Ashland Ave – in process.
- 835 N. Ashland Ave – in process.

**b. Security Rebate Applications:**

- 835 W. Chicago Ave – Montessori Magpie. In process.

**c. Public Art Grant Applications:** Addition to application “All organizations with an operating budget of over \$50,000 must disclose full budget for the project along with exact grant amount requested, and which line items in the budget the grant will be applied to.”

- Artist: Jim Bachor: reached out to artist. Waiting to hear back.

- Chicago Truborn Gallery, Curating Artist: Ryan Lape (StukOne). Location: TBD. Application tabled till wall could be found and materials price & costs could be updated.
- Rain Ready product has arrived. Vanessa and Kate working on stencils.
- Board up Art: 2048 W. Chicago – coordination took too long and the boards are coming down soon.
- Board up Art: 1604 W. Chicago – boards were painted over 4<sup>th</sup> of July weekend
- Board up Art: 1532 W. Chicago Ave – Mural collaboration happening over the next few days. 4 artists collaborating on project, should we pay them \$50 or \$100 a piece?

**\* Chris Hunt motioned to approve \$100 per artist for temporary board up art. Walter Tun seconded this motion and it was approved unanimously.**

- Board up Art: Chicago & Lessing – Denton Burrows, artist from NYC, painted last weekend. Artist has been paid. Picture distributed.

**V. Marketing / Beautification / Safety:**

- Garbage Cans: \$4,000 proposal from Cleanslate to clean up garbage cans.

**\*Steven Tobiason moved to approve the \$4,000 Cleanslate proposal. Walter Tun seconded this motion at it was approved unanimously.**

- Jose from Alderman Hopkins' office with proposal for security partnership. No-show.
- Discover West Town Mobile App – no updates
- Master Plan: Outreach workshops continue. Please take postcard and attend.

**VI. Old Business:**

**VII. New Business:**

**VIII. Public Forum:**

**IX. Adjournment**

**\*Walter Tun moved to adjourn meeting at 12:43pm. Amy Laria seconded this motion at it was approved unanimously.**

\*\*\*Next SSA Commission Meeting Date: Thursday, September 1st, 2016\*\*\*